

UTAH DEPARTMENT OF TRANSPORTATION
Application for Right-of-Way Utility Encroachment Permit
(WORK CANNOT BEGIN UNTIL PERMIT IS APPROVED)

Date _____, 20 _____

To: Region Director/District Engineer
 UTAH DEPARTMENT OF TRANSPORTATION

Work Order No. _____

* (1) Application is hereby made by: _____ Tel No. _____

Contact person: _____, Cell No. _____, Fax No. _____

* (2) Address: _____ Email: _____

* (3) Permission to do the following: _____

* (4) Location: _____, Milepost _____

City: _____, County: _____, Highway No. _____

* (5) In accordance with the attached plan

* (6) Construction will begin on or about _____, 20 _____

and will be completed on or before _____, 20 _____

New underground utility installations crossing highway must be placed by boring. If boring is impossible a request for an exception may be made to the Region Director or his representative by providing the following information:

a. Type of pavement _____

b. Excavation will be _____ feet long by _____ feet wide and _____ feet deep

* (7) Permittee shall execute a bond in the amount of in \$10,000 or more, to be posted in the Region office and run for a term of three [3] years after the completion of work.

* (8) This permit is for UDOT approval only. You are responsible to obtain clearances from railroads, private property owners and local jurisdictions that you are working within.

If this permit is granted, we agree to comply with all conditions, restrictions and regulations contained in UDOT's MANUAL FOR THE ACCOMMODATION OF UTILITIES AND THE CONTROL AND PROTECTION OF STATE HIGHWAY RIGHTS OF WAY, UDOT POLICY 08A-6, and "Special Limitations" required by the Region Director/District Engineer or his duly authorized representative.

Subject to the following conditions and restrictions: _____

 This application constitutes a request for agency action under Utah Code Ann. 63-46b-3

Permittee (Please Print) _____ Title _____

Signature _____ Developer _____

Permit _____ should, _____ should not be granted.

Region Right of Way Coordinator _____ UDOT Region _____

Instructions

1. Application for this permit should be made by whoever will actually do the work and hold the bond (which is required to guarantee satisfactory performance). Whether it be the owner, contractor or subcontractor.
2. Mailing address of the applicant and the telephone number of the contact person.
3. State fully and completely the type of installation, type of construction, width, thickness, drainage data, etc., where applicable.

If a pole line, give the following information: number of poles, total length of line, type of wire, character of service, vertical clearance over the roadway, and voltage if power line.

If a pipeline or buried cable, give the following information: type of service (sewer, gas, oil, water supply, etc.), depth of trench, length of line, kind of pipe (corrugated metal pipe, ductile iron, concrete, etc.) or conduit. All transverse underground utilities must be placed under the pavement by boring. All fluid lines require encasement with suitable material. The size and length of encasement must be satisfactory to the Utah Department of Transportation.

4. Give distance from some geographical point such as intersecting highways, city or corporate limits. Give city, county, and state or U.S. number and GPS coordinate, if possible.
5. Attach two [2] copies of the plans showing proposed locations of structures with reference to pavement and right of way lines. If installation crosses the highway, show cross section of present roadway and proposed installation. Identify the location of other utilities that may be in conflict.
6. Give anticipated dates for beginning and completion of proposed installations. These will be used in determining the permit fee.
7. Permittee shall execute a bond to cover any work within the rights of way, and deliver a fully executed copy to the Region/District Permits Office where the work is being performed in. A separate bond is required for each Region/District Office.
8. Permittee shall demonstrate clearances with any and all affected entities.

Note: A utility installation fee varying from \$20.00 to \$400.00, dependent of the utility impact, will be charged for all Right-of-Way Encroachment Permits. The Region/District Permits Officer will determine the amount. These Permit fees shall be submitted with the application. An inspection fee will also be required as outlined in UDOT's MANUAL FOR THE ACCOMMODATION OF UTILITIES AND THE CONTROL AND PROTECTION OF STATE HIGHWAY RIGHTS OF WAY.

UTAH DEPARTMENT OF TRANSPORTATION REGION/DISTRICT OFFICE ADDRESSES:

Region 1 – 166 West Southwell Street, Ogden, UT 84404-4194	Phone: 801/620-1600, Fax: 801/620-1665
Region 2 - 2010 South 2760 West, Salt Lake City, UT 84104-4592	Phone: 801/975-4808, Fax: 801/975-4979
Region 3 - 658 North 1500 West, Orem, UT 84057	Phone: 801/227-8000, Fax: 801/227-8061
Region 4 – 708 South 100 West, Richfield, UT 84701	Phone: 435/893-4799, Fax: 435/896-6458
Cedar City District - 1470 North Airport Road, Cedar City, UT 84720	Phone: 435/865-5500, Fax: 435/865-5564
Richfield District - 708 South 100 West, Richfield, UT 84701	Phone: 435/896-1399, Fax: 801/965-4804
Price District - 940 South Carbon Avenue, Price, UT 84501-0903	Phone: 435/636-1470, Fax: 435/636-1471